

Scioto County Board of DD Meeting Minutes for December 15, 2011 at the Vocation Station

5:32 p.m.

1. **Roll Call:** Present were President Rodney Barnett, Vice President J. Michael Thoroughman, Recording Secretary Stephanie Childers, Klaire Purtee, William Rockwell, Jr. and Jeffrey A. Kleha. Absent and excused was Richard L. Bolin
2. **Agenda:** There were no changes to the prepared agenda.
3. **Minutes:** Mrs. Childers made the motion to approve the November meeting minutes. Mrs. Purtee seconded. The motion was adopted in a unanimous vote.
4. **Expenses:** Matt Purcell reporting
Business manager Matt Purcell distributed written reports on the general fund and the trust fund. He stated that the general fund balance was \$2,800,231.91. He also reviewed the revenue and expenditure statements for this account. Mr. Kleha made the motion to accept the financial report and approve the 'then and now' statements. Mr. Rockwell offered the second. The motion was approved unanimously.
5. **Superintendent's Report:** Ben Hollinger reporting
Mr. Hollinger provided an oral report. He touched on the progress that has been made to improve the agency's fiscal picture by reducing costs and maximizing revenue. He announced that in 2012, he plans to focus on improving the quality of our services. This is to include changes in behavior support, school services and a person-centered planning initiative.

The agency's message to the community will be sharpened and work to educate stakeholders about our largest program – residential services. This is also where we spend the most for services, using a blend of state local and federal funds.
6. **Program Reports:** Adult Services Director Karren Griffith was the only director to submit a report, because this was to be her last one before retirement. President Barnett remarked on the content, reading aloud some of the most heartfelt passages.

In lieu of reports, the other directors contributed pages to the Annual Action Plan draft, which was distributed in advance of the meeting. Mr. Hollinger recapped the process that led to the development of the document, so it could be presented tonight. A public forum on the document has been scheduled for January 17. This will allow 30 days notice for the public and a chance for stakeholders, including staff, to view it and offer comments. The document is expected to undergo some modification between now and the January board meeting. At that time, the Board will be asked to approve a final draft for implementation.

7. Old Business:

- A. Electronic Signature policy – Two minor corrections since last reading had been sent to the Board in advance of the meeting. Mr. Thoroughman made the motion to adopt the policy as amended. Mrs. Childers seconded. The motion was approved unanimously.
- B. Dental Insurance – Alternate plans from Delta Dental, the Board’s dental insurance company, had been prepared in a chart for the Board to review. Each option would cost the Board and employees more money while providing additional benefits to a small number of employees who use orthodontia services. After some discussion the Board opted not to change the dental plan. Mr. Thoroughman made a motion to that effect. Mrs. Childers seconded. The vote was unanimous to approve.

8. Committee Reports: No committee meetings had been held since the last board meeting.

9. New Business:

- A. Contract with Southern Ohio Council of Governments for 2012 – A renewal contract for Quality Assurance and Investigative Agent services from the SOCOG was presented to the Board. There was a brief discussion and an explanation of the services provided by SOCOG before Mr. Kleha made the motion to approve the contract. Mrs. Childers seconded. The motion was approved unanimously.
- B. 2012 Annual Action Plan – As the plan had already been discussed earlier in the meeting, Mr. Thoroughman made the motion to approve the plan. Mrs. Purtee seconded. After a question by Mr. Kleha, it was made clear that the motion was meant to release the plan for comment and review, rather than to approve the plan as it was presented. Approval would be sought in January. The motion was approved unanimously.
- C. Nominating Committee – Mr. Barnett appointed Mrs. Childers, Mrs. Purtee and Mr. Rockwell to a nominating committee. Mrs. Childers was asked to chair. The group is to meet before the January Board meeting to select a slate of officers from among the membership to serve in 2012.

President Barnett also polled the Board members to see if the third Thursday of January at 6:00 at STAR, Inc. would be acceptable as the organizational meeting of the Board. There were no objections.

10. Miscellaneous: None

11. Comments from the Floor: None

- 12. Executive Session:** Mr. Rockwell made the motion to enter into executive session for the purpose of discussing personnel matters. Mrs. Childers seconded. The motion was approved in unanimous roll call vote. The Board re-entered open session at 6:50 p.m. after a motion by Mr. Kleha. Mr. Thoroughman seconded. The motion carried.
- 13. Adjournment:** Mr. Kleha made the motion to adjourn at 6:55 p.m. Mrs. Childers seconded.

Prepared by Margaret Compton

Submitted by Stephanie Childers, Recording Secretary